



# Department of Human Resources & Civil Service

## Job Announcement Please Post Conspicuously

Maggie Brooks  
County Executive

Brayton McK. Connard, SPHR  
Director

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**TITLE:** STATION MECHANIC - INSTRUMENTATION (\*PROVISIONAL APPOINTMENT)

**SALARY:** \$33,272- \$42,801 Annually

**LOCATION:** Monroe County Department of Environmental Services

**HOURS:** Monday-Friday - 40 hours per week

### **JOB SUMMARY:**

This is a technical-level position involving the installation, troubleshooting, repair, modification and redesign of process equipment and control systems located in a wastewater treatment plant and the countywide collection system. This position differs from lower-level mechanical positions in this field by virtue of having responsibility for a higher level of troubleshooting duties involving computers, scope-meters, multi meters, telemetry, radio diagnostics, calibration equipment and process trending. Duties include assisting in procuring equipment, coordinating and scheduling activities with other department units, and documenting projects upon completion. The employee reports directly to and works under the direct supervision of a Senior Station Mechanic-Instrumentation, Supervisor of Mechanical Maintenance or other designated supervisor. The employee participates in the department's "emergency standby" list on a rotating basis. The employee may supervise the work of subordinates or perform working supervision of crews in the field. Does related work as required.

### **MINIMUM QUALIFICATIONS:**

Graduation from high school or possession of a high school equivalency diploma plus, EITHER

- (A) Three (3) years of paid full-time or its part-time equivalent experience in the maintenance and repair of electronic and instrumentation equipment; OR,
- (B) Graduation from a regionally accredited or New York State registered college or university with an Associate's degree in Industrial Instrumentation Technology or Electrical Engineering Technology, plus one (1) year experience as described in (A) above; OR,
- (C) Graduation from a regionally accredited or New York State registered college or university with an Associate's degree (or sixty (60) college semester credit hours) plus two (2) years experience as defined in (A) above; OR,
- (D) Any equivalent combination of training and experience as defined by the limits of (A), (B) and (C) above.

### **NOTE:**

Where education is lacking, work experience may be substituted on a year-for-year basis.

### **SPECIAL REQUIREMENTS:**

Candidates for employment with Monroe County Government will be required to pass a pre-employment drug test, along with a background investigation. Failure to meet the standards may result in disqualification.

If you are appointed, you will be required to possess a valid license to operate a motor vehicle in New York State, or otherwise demonstrate your ability to meet the transportation needs of this position.

### **RESIDENCY REQUIREMENT:**

Applicant must be a resident of Monroe County at the time of appointment and for at least four (4) months at the time of examination.

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| <b>Send Civil Service Application to:</b> | Monroe County Department of Human Resources<br>39 West Main Street - Room 210<br>Rochester, NY 14614 |
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**Posting Deadline:** June 29, 2012

\*The term provisional means that you will be required to take the next Civil Service examination for this title, and place among the top three (3) on the examination list in order to be eligible for permanent employment.

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210 County Office Building, 39 West Main Street, Rochester, NY 14614-1471  
PHONE: (585) 753-1700 TTY: (585) 753-1091 WEB SITE: <http://www.monroecounty.gov>

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An Equal Opportunity Employer